



**AGENDA
ADMINISTRATIVE SERVICES COMMITTEE**

March 26, 2026

10:00 A.M.

Caucus Suite 204

I. Call to Order

II. Review Minutes from Previous Meetings

- Adopt minutes of regular meeting Jan. 22, 2026

III. Public Participation

IV. Purchasing

V. County Clerk

VI. Information Technology (IT)

- Firewall installation
- Installation of new time clocks
- Faster update
- FuelMaster update

VII. County Manager

VIII. Human Resources

- Deputy Chief Appraiser job classification
- Engineering Technician reclassification

IX. Finance

- New grant administration policy
- Financial statement presentation

X. Court Administrator

XI. Parks and Recreation

- Sign contracts
- Coke contract
- Fireworks update

XII. Tax Assessor

- Tentative Mail Date for 2026 Notices
- Estimated Rollback Rates

XIII. Elections

XIV. Facilities

- LEC Phase one
- Historic Court renovations

XV. Chief of Staff Report

XVI. Chair's Report

XVII. Other Business

XVIII. Adjourn

Next meeting May 28, 2026, 10 a.m.